

Community Fundraiser Form

(Please type the information below on this writable PDF, or print clearly)



**Ronald McDonald
House Charities®**
Southwest Florida

EVENT ORGANIZER INFORMATION:

Contact Person: _____ Title: _____

Phone Number: _____ Email: _____

Mailing address: _____

EVENT DETAILS:

Event Name: _____

Date/Time of Event: _____

Brief Description of Event: _____

Event Website (if applicable): _____

First Time Event?: Yes No

Does this event require a permit? Yes No

Does this event require insurance? Yes No

**If you answered yes to the permit and/or the insurance questions, you must submit a copy of the document(s) two weeks prior to the event.*

List the Event Sponsor(s): _____

Location of Event (Name and address): _____

Approx. Number of Attendees (if applicable): _____

Are proceeds from this event benefiting RMHC SWFL? Yes No

Are there additional beneficiaries? If so, please list: _____

What percentage of proceeds will be donated to RMHC SWFL? _____

What are the Projected Dollars and/or In-Kind Goods to be Raised/Collected for RMHC SWFL: _____

Are you requesting an RMHC SWFL representative at the event? Yes No

What type of assistance are you requesting from RMHC SWFL? _____

Are you requesting to use the RMHC logo on advertising materials? Yes No
If yes, please send us materials for approval before they are released and sign below:

*** We agree that all print/video/on-line materials will be presented to RMHC SWFL for approval before they are produced, printed, or released: _____

I plan to submit the funds by: Mail | Personal Delivery | Other (please circle): _____

Please indicate the date the funds can be expected by the organization*: _____

Submitted by: _____ Date: _____

IMPORTANT:

Before submitting this form, you must review the "Community Fundraising Information and Guidelines" document that lists the policies and procedures to host a third-party Community Fundraising Event.

Please indicate that you agree to follow all RMHC SWFL Community Fundraising Events policies and procedures by initialing here: _____

Please return your filled out form to:
Julie Todaro, Director of Development
Email: julie@rmhcswfl.org • Fax: 239-437-3521

Or mail the form to Julie's attention:
Ronald McDonald House Charities® Southwest Florida, Inc.
16100 Roserush Court • Fort Myers, FL 33908

Questions? Contact Julie at 239-437-0202