

## **Community Fundraiser Form**

*(Please type the information below on this writable PDF, or print clearly)*



**Ronald McDonald  
House Charities®**  
Southwest Florida

### **EVENT ORGANIZER INFORMATION:**

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

### **EVENT DETAILS:**

Event Name: \_\_\_\_\_

Date/Time of Event: \_\_\_\_\_

Brief Description of Event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Event Website (if applicable): \_\_\_\_\_

First Time Event?: Yes                      No

Does this event require a permit? Yes                      No

Does this event require insurance? Yes                      No

*\*If you answered yes to the permit and/or the insurance questions, you must submit a copy of the document(s) at least two weeks prior to the event.*

List the Event Sponsor(s): \_\_\_\_\_

\_\_\_\_\_

Location of Event (Name and address): \_\_\_\_\_

\_\_\_\_\_

Approx. Number of Attendees (if applicable): \_\_\_\_\_

Are proceeds from this event benefiting RMHC SWFL? Yes                      No

Are there additional beneficiaries? If so, please list: \_\_\_\_\_

What percentage of proceeds will be donated to RMHC SWFL? \_\_\_\_\_

What are the Projected Dollars and/or In-Kind Goods to be Raised/Collected for RMHC SWFL: \_\_\_\_\_

Are you requesting an RMHC SWFL representative at the event? Yes No

What type of assistance are you requesting from RMHC SWFL? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you requesting to use the RMHC logo on advertising materials? Yes No  
*If yes, please send us materials for approval before they are released and sign below:*

**\*\*\* We agree that all print/video/on-line materials will be presented to RMHC SWFL for approval before they are produced, printed, or released: \_\_\_\_\_**

I plan to submit the funds by: Mail | Personal Delivery | Other (please circle): \_\_\_\_\_

Please indicate the date the funds can be expected by the organization\*: \_\_\_\_\_

**Submitted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IMPORTANT:**

Before submitting this form, you must review the "Community Fundraising Information and Guidelines" document that lists the policies and procedures to host a third-party Community Fundraising Event.

Please indicate that you agree to follow all RMHC SWFL Community Fundraising Events policies and procedures by initialing here: \_\_\_\_\_.

Please return your filled out form to:  
**Becky Abraham, Development Director**  
Email: [becky@rmhcswfl.org](mailto:becky@rmhcswfl.org) • Fax: 239-437-3521

Or mail the form to Becky's attention:  
**Ronald McDonald House Charities® Southwest Florida, Inc.**  
**16100 Roserush Court • Fort Myers, FL 33908**

Questions? Contact Becky at 239-437-0202